



## DXN SOLUTIONS SDN BHD

Email : solutions@dxn2u.com  
Ms. Foo, +6017 - 473 2899

# FREE TRIAL FOR 3 MONTHS WITH 10 USERS AND 5GB STORAGE

- ✓ **No** installation cost
- ✓ **No** server cost
- ✓ **No** investment on proprietary software license
- ✓ **No** investment on web server setup
- ✓ **Low** cost & **fast** to start up
- ✓ Work **anywhere anytime**
- ✓ **Reduce** operation cost

### E-OFFICE SOLUTION

A web-based solution which consists of 2 modules: **Business Process Workflow** and **Knowledge Management**. It can be implemented at any department or functionality area.

### BUSINESS PROCESS WORKFLOW'S FUNCTIONALITIES

- ✓ Assign tasks that require follow up actions to respective personnel.
- ✓ Route documents/tasks automatically, either reassigning of person in charge or cc to related personnel.
- ✓ Store and retrieve deliverables/related documents for task.
- ✓ Trigger reminder/warning for overdue task.
- ✓ Streamline collaboration and accelerate the completion of business processes.

### KNOWLEDGE MANAGEMENT'S FUNCTIONALITIES

- ✓ Capture and store intellectual property.
- ✓ Able to set accessibility level of document/intellectual property.
- ✓ Categorise document/intellectual property.
- ✓ Approval process to ensure correct information is published in the system.

#### Terms and Conditions :

1. This service is non-transferable.
2. All Intellectual Property Rights shall remain with DXN Solutions.
3. Subscriber should not upload, store or transmit fraudulent, threatening, obscene, intimidating, defamatory, harassing, discriminatory, information with sexually explicit content or otherwise unlawful messages or images. DXN shall not be held liable in civil and criminal law for any information which is stored or uploaded by the Customer. By using the services, Subscriber agrees to indemnify DXN against any demands, legal proceedings whether civil or criminal.
4. The service will be terminated automatically if there is no further request after 3 months free trial.
5. Data/documents which have been uploaded in the system, will be returned upon request only.

## REGISTRATION

Company Name	<input type="text"/>		
Company Reg. No	<input type="text"/>	Date Incorporation	<input type="text"/>
Address	<input type="text"/>		
	<input type="text"/>		
Phone	<input type="text"/>	Web site	<input type="text" value="http://"/>
Fax	<input type="text"/>	Preferable URL	<input type="text" value="http://"/>
Contact Person Name	<input type="text"/>	Contact Person Phone	<input type="text"/>
Contact Person Email	<input type="text"/>		

Please make sure the email is correct. The login information will be sent to the email provided.

Subscribed by,



Kindly fax the completely filled-in form to **04-7716 462** or **03-77251188** and/or email to **solutions@dxn2u.com**

Chop Sign

Name :

Position :

Date :